

GREENHITHE RESIDENTS' ASSOCIATION
Minutes of Meeting 3 October 2017

Present: Chris (Chair), David, Elaine, Julie, Penny, Simon, Trish, Local Board Member Uzra.

Apologies: Brian, Mick, Local Board Member Margaret Miles, Hall Manager Mohini.

Minutes of Previous Meeting 1 August 2017.

The minutes were circulated prior to the meeting. Minor corrections had been made and the Minutes recirculated.

Motion: The minutes be approved as a true and correct record.

Moved: Simon, Julie
Carried.

Matters arising

Insurance on the halls – Uzra confirmed that the insurance on the Community Hall owned by the GRA is provided by the Council. She requested that an email be written to her and she will look into how to record the current ownership. Discussion took place on insurance issues concerning both halls. We need to record the value of these on our books. We need to speak to Mick with regard to what is on the insurance policy and Chris to be informed of the outcome.

Action:

Elaine will circulate copies of insurance documentation. Chris will email Uzra regarding recording ownership.

Correspondence

A discussion took place regarding storing all correspondence on Drop Box so that everyone can access it at any time. It was agreed that this was a practical solution avoiding the need to print out correspondence or rely on storage on personal laptops etc.

Action:

Chris will discuss the idea with Brian. An IT person can be asked to set the system up.

Financial Report

The financial reports had been previously circulated. Elaine presented the accounts to the meeting. Simon queried whether we should in future include a check of the income stream against the previous year so that we can make a regular comparison year on year. Elaine reported that currently we are doing slightly better than in the previous year.

Elaine raised the question of GST, advising that we are six months into the financial year and have \$30,000 income. If we continue on this track we shall need to register for GST. She has received advice that we may be able to leave it for another year.

Motion: The accounts are received and approved.

Moved: Chris, Julie
Carried

PayPal/Website Booking Issue

Elaine reported on the research she had done into methods used by other similar organisations for receiving bookings and payments. Elaine, Chris and Mohini then spent some time with Martin Ebert going over the website. It was agreed to remove PayPal.

Chris is carrying out a review of some of the website pages. On one page there will be terms and conditions for both halls. Terminology and grammar on some pages will be updated together with inclusion of our bank

account details. There will be two prices for bookings – Not for Profit and Commercial users. Bookings will be charged accordingly. This system will need to be policed. Regular clients will need to be checked. Mohini will manage this. Chris reported that he has made two changes on the price list – lost keys will now be increased to \$25.00 and a bond for all-day bookings for Saturday and Sundays will be added. No teenage functions and cancellation issues will be noted. A bond will be payable for all hireage - \$400 for the Community Hall and \$200 for the OSB unless otherwise agreed.

Chris has also amended the Terms & Conditions details from Harcourts to Mohini. Elaine will ensure that Harcourts are advised accordingly.

Action:

Chris will review the website pages. Elaine will advise Harcourts of the change to Mohini.

Membership Levies.

Martin Ebert had suggested we should keep PayPal for these.

Action:

Julie will prepare an article on this.

Hall Reports

Community Hall

The store room ceiling has been repaired but not stopped or repainted as this will be done as part of the upcoming renovations. Mohini reports that a good job has been done. Vision Church will begin using the room tomorrow (4 October).

Building Project

Chris will be attending a meeting at Danvers, Architects on Friday to discuss the design. Application for consent went in later than anticipated but should not pose a problem. The architect and builder will liaise directly with one another and once they have spoken to Danvers can provide a more accurate estimate of cost.

Action:

Chris will attend the meeting at Danvers on Friday 6th October.

Hall Funding Applications

Simon reported that the funding agreements need two signatures. Chris will sign documents until Brian returns from holiday. The funding agreements are for five years and will start on 1 November 2017. We shall need to include something on the website to acknowledge the donors. Chris will look into how we shall recognise them. Julie has a meeting with the Lotteries Board in Wellington on 9 October and will try to get a steer from them and will report to the next meeting.

Action:

Chris will look at ways of recognising donors. Julie will report back to the December meeting regarding the Lotteries Board.

Repairs and Maintenance

OSB

Trish has obtained a quote for \$862.50 GST inclusive for the soffit repairs. It was agreed that this be accepted as the repair is required urgently. Mohini is to be advised when the job will be done. Brian has organised a window cleaner.

Action:

Trish will advise the builder that the quote is accepted and arrange for them to advise Mohini when the work will be done.

Bookings OSB/Community Hall

Bookings for both buildings are going well.

Waterfront Project

The sale has been completed and the purchaser wants to resell while retaining the mooring. A suitable price will need to be negotiated. The cost to purchase the property and carry out the necessary clean up could be as much as \$10m. It was suggested that the Auckland Council be approached to make an offer. Simon and Brian have met the appropriate person on the Council.

Action:

Simon will contact Brian and update him on the current situation.

Men's Shed

David reported that there has been no change since the last meeting. He wondered whether space may be found at the waterfront project if this goes ahead.

Council/Local Board Report

Margaret Miles, who is dealing with the majority of the issues, was unable to be present.

Sunnyview Road footpath alterations

Chris updated the meeting on this issue. There is a problem with two power poles which are on the footpath. We shall await the outcome of correspondence between Brian and Auckland Council.

Motorway link and Pony Club Amalgamation issue.

There is no further news on this matter.

Rame Road issues

Uzra reported that the painting of broken yellow lines will be re-assessed in the summer months. There will be a meeting with Brian in November.

Churchhouse Road Parking

Brian will discuss this with the Council on his return.

Durbin Court

The new table and seats in Durbin Court is a wonderful asset for the community. The residents would like to thank the Council and Parks Department for putting it there.

Maintenance of local Swimming Pools in the School Holidays

It was noted that now it is the school holidays, both the Albany and Glenfield Swimming Pools have been closed for maintenance issues to be addressed. Glenfield will re-open next week but Albany will remain closed. On behalf of the many local children we wish to make a complaint to the Council.

Orchard Reserve

The footpath from Waipuia to Windfall has collapsed. Uzra arranged – in a very short period of time – to have barricades installed to protect the public. Thanks were given to her for organising this. Uzra reported that a Geotech report is now being done.

The Local Board member was thanked for her attendance.

There being no further business the meeting closed at 9.20 pm.

The next meeting will be on 5 December 2017.